Medical FSA Reimbursement

Participants should use your PayFlex debit card to pay for pharmacy and medical expenses that are approved by the IRS. Once you register on the PayFlex site, you may click "My Resources" then "IRS Resources" to see IRS Publication 502, which details the approved expenses eligible for reimbursement. You may also go to **Resource Center > Planning Tools > Common Eligible Expense Items** to determine if your expenses are eligible or ineligible for reimbursement and for any associated requirements.

Limited Purpose FSA Reimbursement

Participants should use their PayFlex debit card to pay for vision and dental expenses that are approved by the IRS. Once you register on the <u>PayFlex</u> site, you may click "My Resources" and then "IRS Resources" to see IRS Publication 502, which details the approved dental and vision expenses eligible for reimbursement.

Dependent Care Reimbursement

You can only spend what you have contributed to your Dependent Care account. For dependent care claims, you will need to file a paper claim with PayFlex for reimbursement. You can also set up your bank account information on the PayFlex website so that you can issue a payment directly from PayFlex to your dependent care provider. Or, you can make a payment via your own personal check. You'll need to keep your provider's receipt for tax purposes and then deduct the funds from your dependent care FSA to go back into your bank account. Please keep copies of all receipts for IRS tax purposes or in case of audit.

<u>Transportation and Parking FSA Reimbursement</u>

Please send all Transportation and Parking reimbursement requests to Benefits Administration (BA) for processing. You will need to use the form found on the <u>BA website</u> at the bottom of the **Forms** page under the heading **Flexible Benefits Reimbursement**.

Here is the reimbursement form:

Reimbursement Request for Transportation & Parking Accounts

Fill it out and return it to BA by mail, fax or email by following the instructions on the form. After your claim has been received, audited and entered into Edison, you can generally expect your reimbursement in 2 to 4 business days. The funds that are reimbursed will be deposited into the same account that your payroll check goes into.

If you have questions, please call Benefits Administration at 800-253-9981 and select option 6.